**The Enhanced Transition Plan**

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| Name of Child / Young Person | Date of Birth | Year Group |
| Name of Parents / Carers | Address |
| Telephone  |
| Date of meeting | Proposed date of setting/school entry |
| Current setting/school | Receiving setting/school |
| Who attended the meeting |
| What do we already know (background information) |
| Other services involved (please list) |
| Child / Young person’s views |
| Parent / Carer’s views |
| **Current setting** |
| Current strengths |
| Current needs (including outside agency involvement). Select and add comments.□ Safeguarding (CiN/CP) □ Family and Parent □ Mental Health□ SEND □ Critical Incidents □ Acute and complex medical and health□ Young Carer □ PLAC/CiC Comments including information relating to health and social care Attach latest assessment sheet/ progress report and current timetable |
| Successful strategies / additional provision / access arrangements currently used |

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| Receiving Setting Outcome – A positive, successful and smooth transition. |
| Agreed actions (next steps): |
| **Support/ Provision/ Equipment/ Strategy to achieve this outcome (What will we do and how?)** | **Who will provide/ monitor this? (By when?)** | **Review/ was this achieved?** |
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| Agreed Child/ Young person’s level of vulnerability (please tick): Targeted [ ]  Specialist [ ] Attach latest assessment sheet/ progress report and ‘This is me’ / One page profile |

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| I agree with this plan and I am happy for it to be shared with relevant professionals: |
| Parent / Carers / Child/Young Person’s signature | Date |
| Name of person completing the form | Name of person monitoring / transition lead |
| Contact details | Contact details |

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| Next meeting date (if required)/ monitoring arrangements: |
| Meeting date and time: |
|  |
| WHO is to attend/ to be invited: |
| WHERE is the meeting to be held: |
| Monitoring arrangements: |
| Review of Plan – 6 weeks after starting setting/school: |
| Reviewer: | Review date: |
| Comments: |

A copy of this plan should be sent to all those who attended and are to be invited to any follow up meeting.