

SEND STRATEGY STEERING GROUP (VIRTUAL) 29 SEPTEMBER 2020



Attendees:

Jo Siney (JS) (Chair)	Head of SEND & Inclusion	PCC
Claire Paddon (CP)	Parent Rep	Plymouth Parent Carer Voice
Tara Vassallo (TV)	Parent Rep	Plymouth Parent Carer Voice
Andrea Hemmens (AH)	SHAP Representative, Headteacher	Woodlands
Nicolle Gallagher (NG)	SEND Youth Forum, Youth Worker	PCC
Blanche Gibson (BG)	0-25 SEND Team Manager	PCC
Bob Burton	Senior Parent Support Co-ordinator, PIASS	PCC
Penny Whitell (PW)	Service Manager, SEND	PCC
Clare Hetherington (CH)	Principal Educational Psychologist (Acting)	PCC
Ruth White (RW)	Designated Nurse – LAC	New Devon CCG
Janet Greaves Stocker (JGS)	Commissioning Officer	PCC
Elizabeth Knight (EK)	Early Years Rep	Lark Children's Centre
Sue Syers (SS)	DCO/Nurse Consultant, Child Development Centre	PHNT
Jayne Blood (JB)	CAMHS, Service Manager	Livewell
Sara Kirkup (SK)	Children's Lead	Livewell, South West
Sue Syers (SS)	DCO/Nurse Consultant, Child Development Centre	PHNT
Amanda Summers-Evans	Post 16 rep	City College
Hannah Daw	Performance Advisor	PCC
Jim Barnicott (JB)	Leadership Associate, SEND	PCC
Siobhan Grady	Senior Commissioning Manager	New Devon CCG
Nadia Donald (ND)	Minute Taker	PCC

Apologies:

Denise Edgecombe (DE)	Clinical Education lead for Health Visiting and School Nursing	Livewell, South West
Judith Harwood (JAH) (Chair)	Service Director, Education, Participation & Skills	PCC
Siobhan Wallace (SW)	Head of Service, Children, Young People & Families	PCC
Emily Street (ES)	Commissioning Manager	New Devon CCG

Tracy Clasby (TC)	Locality Manager	Livewell, South West
Tracy Tucker (TT)	Childrens Centre Rep	Barnardo's
Heidi Price (HP)	Headteacher, Primary Rep	Yealmpstone Farm Primary School
Karen Dorow (KD)	Director of Faculty, City College Plymouth	Post 16 Provider
Bob Hunter	Director of Student Journey	City College Plymouth
Sarah Goddard	CAMHS Rep	Livewell, South West

Item	Notes	Action
1.	WELCOME, INTRODUCTIONS & APOLOGIES	
	As above.	
2.	PRIORITY SETTING WORKSHOP	
	<p>The purpose of this meeting is to re-set and re-focus this group against our new terms of reference and to oversee our progress and improvement plan. We will be looking at our priorities as a SEND Steering Group to strengthen co-production and understand the complex landscape of SEND. We will focus on the 5 strands of our strategy, improve our use of data and our ongoing commitment to the Local Offer.</p> <p>JS provided a PowerPoint detailing our agreed work to review and any new priorities we may want to propose.</p> <p>Developing our use of data to understand impact HD provided a summary of our data journey. An improvement scorecard has been developed to analyse and bring together a set of indicators which have the most impact. Annual data cannot be relied upon, we need monthly/quarterly data at service level to gain a useful insight and contributions from this group will make this tangible.</p> <p>JB suggested that the data working group look at what we want to receive data on as there is a lot of information across education, health and care. The scorecard could then be moulded around our priorities to make more focused and targeted. TV added that a key theme for the data group was to produce outcome data- we need to monitor our efforts to see the outcome.</p> <p>JS summarised that we need a systematic approach to measure data against our action plan. There is a consensus to develop a score card approach. Each petal needs to describe proxy indicators and our collective efforts - what is the story? This needs to be an audit measure.</p>	

Action: All sectors to identify one person to be part of the SEND Data working group**SEND Integration: Education, Health & Care**

We are committed to the Community Health, Wellbeing and SEND commissioning plan, production of ACCESS and the Autism Pathway Work to be effective for children and young people. This year we will review the impact of this and where our priorities should be focused from a family perspective. Proposed new priorities are around the assessment and planning for young people with complex SLD/ASC (linked to Transforming Care) and Joint commissioning of Independent Advice and Support for SEND.

Schools & Settings: Provision & Achievement

We need to review the impact of the SEND Review from 2018-21 and the graduated approach to inclusion. This will tell us if we have the right provision to meet need and if this results in good outcomes. Our current SEND Review concludes in 2021 and we need to think about our new areas of priorities. Proposed new priorities include EHE and any emerging theme from this data. JB commented that we need to work out a review mechanism to effectively represent the actions across education, health and care. This will give us something to measure ourselves against. JGS added that Post 16 should be a priority data area as we need to identify the gaps and our systems in place to respond to needs going forward.

Assessment & Planning for SEND

Under this section we have always concentrated on EHCP activity. We need to also include annual review arrangements and quality assure this activity to look at the impact. A new priority area is elective home education as this is a growing theme. CH recommended using the EHAT process to gain an understanding of families' experiences. Data questions on each petal would provide a focus for the SEND data working group.

Support for Disabled Children & their families: Short breaks, family support & child protection

The short breaks statement will continue to be looked at under this petal. Proposed new priorities are:-

- Parent/carer assessment arrangements
- Young carer assessments linked to children with disabilities
- Child protection and children with disabilities (linked to Plymouth Children's Safeguarding Partnership)

JS recommend that we need to have a fresh look at child protection. JGS noted that assessments sit under the previous strand. AH asked if it would be possible for short breaks staff to attend annual reviews to discuss short break and direct payment opportunities. JGS felt that the short breaks statement needs to be shared more widely and be promoted by schools. AH recommend sharing short breaks information between Devon, Cornwall and Plymouth. JS to discuss with Heads of SEND in Devon and Cornwall.

	<p>Preparing For Adulthood & Post 16 Provision</p> <p>Noted that this will always be a priority area for this group. The PFA pathway needs to be reviewed to see if it has had any impact. Need to look at the impact of COVID-19 on our economy and young people with SEND could be even more disadvantaged. We need to anticipate this and plan in advance. We also need to consider the emotional impact of COVID-19 on Post 16 students. Having PFA as a priority under every strand to be considered as having a longitudinal impact.</p>	
<p>3.</p>	<p>THE LOCAL OFFER</p> <p>It is a core responsibility to deliver an effective Local Offer. Feedback from our questionnaires to families shows that there are families who don't know what it is and this continues to be an area of challenge. The Local offer has two priorities:-</p> <ol style="list-style-type: none"> 1. Information for families 2. Strategic Review <p>We are in danger of not moving forward if we do not challenge the engagement in this. PPCV are really involved in the co-production of this. If we combine our resources together we can ensure maximum impact. CP added that Pre-COVID we were ensuring that the Local Offer was Ofsted proof – updating links and identifying gaps. We need to turn this into a self-sustaining system across education, health and care.</p> <p>SK added that she is currently reviewing Livewell information and it was noted that everyone should do the same due to changes that have taken place since COVID-19. We need to always think about promotion, not just updating and then becoming out of date – families do then not get the benefit.</p>	
<p>4.</p>	<p>NEXT STEPS</p>	
	<ul style="list-style-type: none"> • Forward plan to be set out for each strand and leads given notes from their sectors and the reporting cycle. • Proxy indicator data – All to think what the key pieces of data would be – what could we do to make a difference quickly. 	

Date of next meeting: 17 November 2020